**Diversity, Equity, and Inclusion Committee**

Date: May 11, 2018 | Begin: 9:30–11:00 a.m. | Location: B237 | Recorder: Jenelle Vader

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| **COMMITMENTS** |
| **Complete?** | **Date** | **Who** | **What** | **Promised To** | **When** |
|[ ]   |  |  |  |  |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome & Agenda Review**
 | John | 5 minutes |   | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Subcommittee Updates**
 | Jaime | 30 minutes | * Review list of subcommittees
* Subcommittee structure and expectations
* Subcommittee membership
* How do we market to campus?
 | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information |
| 1. **Training Subcommittee**
 | Kandie | 5 minutes | * Report from the committee

  | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information |
| 1. **D, E, I Considerations Subcommittee**
 | John | 15 minutes | * Report from the committee

  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **D, E, I Professional Development/Training**
 | Jaime | 15 minutes | * Information sharing
* Tracking attendance and investment

  | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Debrief**
 | John | 15 minutes |   | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Review commitments and next steps**
 | Group | 5 minutes | * Should we meet during summer term?
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Future Agenda Items Diversity, Equity, and Inclusion Committee Meetings** |
| **Topic/Item** | **Facilitator** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
|  |   |  |  |
| **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| Friday, May 25, 2018 | 9:30 a.m. | 11:00 a.m. | B237 |
| Friday, June 8, 2018 | 9:30 a.m. | 11:00 a.m. | B237 |